

Mariana Islands Area Contingency Plan - Area Planning Documentation

Section: 9000 AREA PLANNING DOCUMENTATION

9100 AREA COMMITTEE CHARTER AND MEMBERSHIP

9110 AREA COMMITTEE ORGANIZATION

The primary role of the Area Committee is to act as a preparedness and planning body. Area Committees are made up of experienced environmental/response representatives from Federal, Area and local government agencies with definitive responsibilities for the area's environmental integrity. Each member is empowered by their own agency to make decisions on behalf of the agency and to commit the agency to carrying out roles and responsibilities as described in this plan. The pre-designated Federal On-scene Coordinator for the area will serve as Chairman of the Committee. He/she will designate the Vice-Chairman, select the Committee members, and provide general direction and guidance for the Committee. The OSC should solicit the advice of the RRT to determine appropriate representatives.

The Director of the Guam Environmental Protection Agency is the co-chair for the Guam Area Committee.

The Director of the CNMI Emergency Management Office is the co-chair for the Guam Area Committee.

9110.1 AREA COMMITTEE MEMBERS

The Marianas Area Committees have three types of members: Primary, Advisory and Observers. The missions, functions, goals or purposes of the organization will determine which type of member it is.

9110.11 Guam Primary Members

These are organizations, primarily government agencies as required by OPA '90, that meet one or more of the following criteria. This category also includes a representative of the Apra Harbor Oil Spill Cooperative.

1. Have a statutory mission or mandate to respond to pollution incidents.
2. Engage in environmental regulation.
3. Engage in emergency or disaster response.
4. Are natural resource trustees.

The following Federal Agencies are primary members of the Area Committee and have direct input to this plan:

Coast Guard Marine Safety Office Guam

Ph: (671)339-2001 Fax: (671)339-2005
24 Hr# (671)339-6100

Commander, Naval Forces Marianas
Ph: (671)339-3200 Fax: (671)339-2426
24 Hr# (671)339-7133/339-3565

National Park Service
Ph: (671)472-7240 Fax: (671)472-7241

14th Coast Guard District Response Advisory Team
Ph: (808)541-2117 Fax: (808)541-2116

NOAA Scientific Support Coordinator
Ph: (206)526-6829 24hr: (206)526-6317
Fax(206)526-6329

The following Government of Guam Agencies are primary members of the Area Committee and have direct input to this plan:

Guam Environmental Protection Agency
Ph: (671) 472-8863 Fax: (671) 646-9402

Guam Civil Defense
Ph: (671) 475-9600 Fax: (671) 477-3727

Division of Aquatic and Wildlife Resources
Ph: (671) 735-3979 Fax: (671) 734-6570

Port Authority of Guam
Ph: (671) 472-7678 Fax: (671) 477-2689
24 Hr#:(671) 477-7678

Guam Fire Department
Ph: (671)472-3304/6 Fax: (671)472-3360
24 Hr# 911

University of Guam, Marine Laboratory
Ph: (671) 735-2181 Fax: (671)734-6767

Bureau of Planning
Ph: (671) 472-4201 Fax: (671) 477-1812

9110.12 Guam Advisory Members

OPA '90 requires the Coast Guard to appoint members of the committee from federal, area and local government agencies. The Committee feels that there are other organizations that, although not specifically required, will be valuable members of the Area Committee. With that in mind, the Committee has created a class of membership that will allow participation by organizations

that OPA '90 doesn't specifically mention. These organizations will be voting members and have all of the rights of Primary Members. These are organizations, both governmental and non-governmental, that meet one or more of the following criteria:

1. Handle, transport or store petroleum products or hazardous substances.
2. Have unique or valuable expertise related to pollution response, environmental regulation or natural resource management.
3. Have jurisdiction over areas in or near the coastal zone.
4. Engage in pollution response, hazardous waste site remediation or hazardous waste disposal as a business.

The following Federal Agencies are advisory members of the Area Committee and can provide advice or assistance in their area of expertise or under their jurisdiction:

National Marine Fisheries Service
Ph: (671)477-4725 Fax: (671)472-7310

Andersen Air Force Base
Ph: (671)366-3600 Fax: (671)366-6060

COMNAVMARIANAS Guam
Ph: (671)339-3200 Fax: (671)339-2426

US Fish & Wildlife Services
Ph: (671)355-5096 Fax: (671)355-5098

COMNAVMARIANAS Fuel Division
Ph: (671)339-7106 Fax: (671)333-2001

The following Government of Guam Agencies are advisory members of the Area Committee and can provide advice or assistance in their jurisdiction and/or areas of expertise:

Guam Occupational Safety & Health Administration
Ph: (671) 475-0155/4 Fax: (671) 477-2988

Department of Parks and Recreation
Ph: (671) 475-6296 Fax: (671) 472-9626

Mayor's Council
Ph: (671) 477-8461 Fax: (671) 477-8777

Water and Energy Research Institute
Ph: (671) 734-3132 Fax: (671) 734-8890

Department of Public Works
Ph: (671) 646-3101 Fax: (671) 649-6178

Guam Power Authority
Ph: (671) 475-1472/3 Fax: (671) 477-4921

Dept. Land Management
Ph: (671) 475-5278 Fax: (671) 477-0883

OPA 90 requires the Committee to have members from federal, area and local government agencies. However, the Committee feels that it can't effectively function without active participation from the petroleum industry and cleanup contractors. The following companies are advisory members of the Area Committee:

Energy Recovery Corporation
Ph: (671) 472-2845 Fax: (671) 477-8706
24 Hr#(671)687-2016

Exxon
Ph: (671)649-5620 Fax: (671) 649-5615

Mobil Oil Guam
Ph: (671)647-9600 Fax: (671) 649-8870

Safety First Inc.
Ph: (671) 649-6440 Fax: (671) 649-4997

Shell Oil Guam
Ph: (671) 647-0000 Fax: (671) 649-4353

UNITEK Environmental Services Inc.
Ph: (671) 565-3438 Fax: (671) 565-3391

Guam Response Services, Limited
Ph: (671) 647-7500 Fax: (671) 649-6451

Pacific Environmental
Ph: (671) 477-7473 Fax: (671) 477-7479

Peterra Inc.
Ph: (671) 647-7500 Fax: (671) 649-6451

9110.13 Guam Observer Members

These are organizations, both governmental and non-governmental, that meet one or more of the following criteria and will be non-voting members:

1. Have an interest in maritime activities.
2. Are users of waterways or coastal areas.
3. Have an interest in environmental matters.

The following Federal Agencies are observer members of the Area Committee and have an interest in pollution response planning:

Army Corps of Engineers

Military Sealift Command Office

Navy Public Works Center

Guam Shipyard

Naval Ship Repair Facility

Department of Public Health & Social Services

Ph: (671) 735-7399 Fax: (671) 734-5910

Guam Customs

Ph: (671) 475-6201/2 Fax: (671) 475-6227

The following Government of Guam Agencies are observer members of the Area Committee and have an interest in pollution response planning:

Guam Police Department

Ph: (671)472-8911 Fax: (671)472-4086

24 Hr#: 911

Congressional Representative

Ph: (671)477-4272 Fax: (671)477-2587

Guam National Guard

Ph: (671)647-6027 Fax:

Guam Department of Commerce

Ph: (671)475-0321 Fax: (671)477-9031

Guam Visitors Bureau

Ph: (671)646-5278/9 Fax: (671) 646-8861

The Area Committee will make every effort to encourage groups or organizations with an interest in environmental issues to participate in the proceedings of the Committee as observer members. The following group has agreed to participate:

Marianas Audubon Society

9110.14 CNMI Primary Members

The Primary Members are representatives from organizations, primarily government agencies as required by OPA 90, that meet one or more of the following criteria. This category also includes a representative of the CNMI Oil Spill Cooperative.

1. Have a statutory mission or mandate to respond to pollution incidents.
2. Engage in environmental regulation.
3. Engage in emergency or disaster response.
4. Are natural resource trustees.

The following CNMI government and federal agencies are primary members of the Area Committee and have direct input to this plan:

CNMI Division of Environmental Quality
Ph: (670) 234-1011 Fax: (670) 234-1003

CNMI Coastal Resources Management Office
Ph: (670) 234-6623 Fax: (670) 234-0007

Department of Public Safety
Ph: (670) 234-6823 Fax: (670) 234-8531

Department of Public Works
Ph: (670) 322-9481 Fax: (670) 322-3547

Commonwealth Utilities Corporation
Ph: (670) 322-4033 Fax: (670) 322-4323

Commonwealth Ports Authority
Ph: (670) 664-3550 Fax: (670) 664-4710

Division of Fish and Wildlife
Ph: (670) 322-9627 Fax: (670) 322-9629

Emergency Management Office
Ph: (670) 322-9528 Fax: (670) 322-3598

Public Information and Protocol Officer
Ph: (670) 664-2233 Fax: (670) 664-2210

Office of the Attorney General

Ph: (670) 664-2341 Fax: (670) 664-2349

U.S. Coast Guard Marine Safety Detachment Saipan
Ph: (670) 233-9495 Fax: (670) 233-9493

U.S. Coast Guard Marine Safety Office Guam
Ph: (671) 339-2001 Fax: (671) 339-2005

U.S. National Parks Service
Ph: (670) 234-7207 Fax: (670) 234-6698

9110.15 CNMI Advisory Members

OPA 90 requires the Coast Guard to appoint members of the committee from federal, area, and local government agencies. This committee feels that there are other organizations that, although not specifically required, will be valuable members of the Area Committee. With that in mind, the Committee has created a class of membership that will allow participation by organizations that OPA 90 doesn't specifically mention. These organizations will be voting members and have all the rights of Primary Members. These organizations, both government and non-government, that meet one or more of the following criteria:

1. Handle, transport, or store petroleum products or hazardous substances.
2. Have unique or valuable expertise related to pollution response, environmental regulation, or natural resource management.
3. Have jurisdiction over areas in or near the coastal zone.
4. Engage in pollution response, hazardous waste site remediation or hazardous waste disposal as a business.

The following agencies/companies are advisory members of the Area Committee and can provide assistance or advice in their area of expertise or under their jurisdiction:

Shell Oil Company
Ph: (670) 323-3847 Fax: (670) 322-0764

Mobil Oil Company
Ph: (670) 322-9453 Fax: (670) 322-3359

Marianas Tug and Barge Company
Ph: (670) 322-7788 Fax: (670) 322-5705

Saipan Stevedores

Ph: (670) 322-1020 Fax: (670) 322-8568

Ambyth Shipping

Ph: (670) 322-0970 Fax: (670) 322-0969

Saipan Marine Company

Ph: (670) 322-7345

Seabridge Corporation

Ph: (670) 322-7348 Fax: (670) 322-7347

Marinex, Inc.

Ph: (670) Fax: (670)

Saipan Shipping Company

Ph: (670) 322-9707

9110.2 MARIANA SUBCOMMITTEE TITLES AND MEMBERS

The Mariana Area Committee currently has three Sub-committees: Planning, Operations, and Logistics/Finance.

9110.21 Planning

This subcommittee shall periodically meet to address planning issues. They shall review area assessments, chemical countermeasures, health and safety, scenario development, MOUs, Planning section needs within UCS, and other planning issues. They shall provide updated information to the Committee for inclusion into the Area Plan. The Coast Guard will chair this subcommittee. The following are the members: DAWR, GPA, GEPA, Guam Bureau of Planning, and GRSL.

9110.22 Operations

This subcommittee shall periodically meet to address operational issues. They shall review jurisdiction, authority, policy, organization, plan review, area assessment, operations, Operations section needs within UCS, oiled wildlife cleanup, and other operations issues. They shall provide updated information to the Committee for inclusion into the Area Plan. The Coast Guard will chair this subcommittee; Ms. Susan Wilkins of the University of Guam shall co-chair for oiled wildlife issues. The following are the members: COMNAVMARIANAS, DAWR, GPA, GEPA, Guam Bureau of Planning, GRSL, US Fish & Wildlife, Dept. of Agriculture, Territorial Veterinarian, Dept. of Commerce, Audubon Society, Harbor Master, and Andersen Air Force Base.

9110.23 Logistics/Finance

This subcommittee shall periodically meet to address logistics and finance issues. They shall review spill funding procedures, area resources, and other logistics and finance issues. They shall provide updated information to the Committee for inclusion into the Area Plan. The Coast Guard will chair this subcommittee.

9110.3 GUAM COMMITTEE TASK FORCES

The Area Committee currently has two task forces: Hazardous Material and Communications.

9110.31 Hazardous Material

This task force shall periodically meet to provide a HAZMAT response plan to the Committee for inclusion as an annex into the Area Plan. Once written, the responsibility of maintenance of the HAZMAT annex shall fall under the subcommittees and this task force will be disestablished. The following are the members: COMNAVMARIANAS, CD/GESO (SERC), UOG, Attorney General, GFD, GPD, GPA, GEPA.

9110.32 Communications

This task force shall periodically meet to address communications issues. They shall review the current communications systems in use to determine common and compatible systems, frequencies, and procedures. They will coordinate the development of a system to allow government agencies to rapidly and reliably pass information during a response to an oil spill or hazardous material release. They shall provide this information to the Committee for inclusion in the Area Plan. Once a communications system is developed, the responsibility of maintenance of the system shall fall under the subcommittees and this task force will be disestablished. GRSL will chair this subcommittee. The following are the members: CG, COMNAVMARIANAS, CD, Guam Bureau of Planning.

9110.4 CNMI SUBCOMMITTEE TITLES AND MEMBERS

The following subcommittees were created for assistance in developing the Area Contingency Plan:

<u>Subcommittee</u>	<u>Chair</u>
Recovery	Shell and Mobil
Sensitive Areas	CRM
Shoreline Assessment and Recovery	DEQ and CUC
Oiled Wildlife	DFW
Damage Assessment and Cost Recovery	EMO
Scenarios	WEST
Logistics, Finance, and Equipment	SSC and P&S

9200 PLAN REVIEW AND EXERCISE PROCESS

The National Preparedness for Response Exercise Program (PREP) was developed to establish a workable exercise program which meets the intent of section 4202(a) of OPA 90, amending section 311(j) of the Federal Water Pollution Control Act (FWPCA) by adding a new subsection (7) for spill response preparedness [33 U.S.C. 1321(j)(7)]. The PREP is a Unified Federal effort and satisfies the exercise requirements of the Coast Guard, the Environmental Protection Agency (EPA), the Research and Special Programs Administration (RSPA), Office of Pipeline Safety, and the Minerals Management Service (MMS). Completion of the PREP exercises will satisfy all OPA 90 mandated federal oil pollution response exercise requirements.

At this time, the PREP addresses the exercise requirements for oil pollution response only. Regulations for hazardous substance releases are currently under development and once completed, the hazardous substance exercises requirements will be incorporated into the PREP.

The PREP represents the minimum guidelines for ensuring adequate response preparedness. If personnel within an organization believe additional exercises or an expansion of the scope of the PREP exercises are warranted to ensure enhanced preparedness, they are highly encouraged to conduct these exercises.

The purpose of the area exercise is to exercise the entire response community in a particular area. An area is defined as "that geographic area for which a separate and distinct Area Contingency Plan has been prepared, as described in OPA 90." The response community includes the federal, area and local government and industry. The area exercises are designed to exercise the government and industry interface for spill response.

The goal of the PREP is to conduct 20 area exercises per year nationwide, 60 within a triennial cycle. This method should ensure that all areas of the country are exercised triennially. Six of the 20 annual area exercises would be led by the government, and 14 would be led by industry plan holders. All of the area exercises will be developed by an exercise design team. The exercise design team is comprised of representatives from the federal, area and local government and industry. A lead plan holder would lead each area exercise. The lead plan holder is the organization (government or industry) that holds the primary plan that is exercised in the area exercise. The lead plan holder would have the final word on designing the scope and

scenario of the exercise. The U.S. Coast Guard or the EPA would be the lead agency for the 6 government led exercises, with RSPA and MMS participating as appropriate.

The area exercises do not necessarily have to be large scale productions. The scenario does not always have to involve a worst case discharge. The primary purpose of the area exercise is to activate and observe the response community to effectively conduct a spill response. The focus should be on the interaction between the responsible party and the federal, area and local government to exercise both the Area Contingency Plan and the responsible party's plan. There will be some level of equipment deployment; whatever is appropriate for the scenario. The following are recommendations for the area exercises:

1. Each exercise should be approximately 8-12 hours in duration. The exercises may be longer, if agreed to by the exercise design team.
2. The area response mechanism would be evaluated in each area exercise. The Unified Command would be exercised.
3. The lead plan holder will have the primary voice and final decision authority in the exercise design. However, exercise design should be conducted as a cooperative effort of the entire exercise design team.
4. The exercise scenario will involve some amount of equipment deployment. The extent of equipment deployment should be determined by the lead plan holder after consulting with the exercise design team.
5. An industry plan holder that participates in an Area Exercise would not be required to participate in another area exercise for a minimum of 6 years. Plan holders are responsible for funding their participation in the area exercises. An evaluation report should be completed not later than 60 days after completion of the area exercise. The evaluation report would be completed by the joint evaluation team.

The NSFCC is charged with developing and publishing a proposed area exercise schedule for each upcoming triennial period. This proposed schedule will be published in the Federal Register annually in January. The NSFCC will solicit comments on the proposed schedule and industry plan holders to lead and participate in the Area Exercises. An area exercise scheduling workshop will be held annually in May to finalize the schedule. The workshop will be the forum for obtaining industry input into the scheduling process. Industry plan holders may also provide

input to the scheduling process through the local OSC.

Prior to the time the schedule is published and the workshop held, the Area Committees and Regional Response Teams should meet to discuss the schedule and scheduling process. This local and regional input should be provided to the NSFCC through the normal chain of command.

9210 INTERNAL EXERCISES

Internal exercises are those that are conducted wholly within the plan holder's organization. While the internal exercises include personnel such as the qualified individual and those affiliated with the Oil Spill Response Organization (OSRO), the internal exercises are designed to examine the various components of the response plan to ensure the plan is adequate to meet the needs of the organization for spill response. Internal exercises include:

1. Qualified individual notification exercises.
2. Emergency procedures exercises for vessels and barges.
3. Emergency procedures exercises for facilities.
4. Spill management team table top exercises.
5. Equipment deployment exercise.

All internal exercises should be self-evaluated and self-certified.

9211 EXTERNAL EXERCISES

External exercises are exercises that extend beyond the internal focus of the plan holder's organization, and involve other members of the response community. The external exercises are designed to examine the response plan and the plan holder's ability to coordinate with the response community to conduct effective response to a pollution incident. The external exercises include: Area exercises and Government initiated unannounced exercises.

Area Contingency Plan Exercises include:

1. Notification Exercise
2. Spill Management Team Table top Exercise
3. Equipment Deployment Exercise
4. Area Exercise

Proper documentation for self-certification must be in writing and signed by an individual empowered by the plan holder organization and should include, at a minimum, the following information:

1. The type of exercise
2. Date and time of the exercise
3. A description of the exercise
4. The objectives met in the exercise
5. The components of the response plan exercised
6. Lessons learned

9211.1 NOTIFICATION EXERCISES

1. Applicability - Area
2. Frequency - Quarterly
3. Initiating Authority - On-Scene Coordinator
4. Participating Elements - Key Elements of the Unified Command (federal, area and local government agencies)
5. Scope - Exercises and test communication between On-Scene Coordinator and key elements of the unified command know who to call in the event of a discharge within the area.
6. Objectives - Ensure that the key elements of the Unified Command know whom to call in the event of a discharge within the area.
7. Certification - Self-certification
8. Verification - Verification to be conducted by the USCG
9. Retention - 3 years (USCG), 5 yrs (EPA)
10. Location - With the On-Scene Coordinator.
11. Evaluation - By Area Committee
12. Credit - Plan holder should take credit for this exercise when conducted in conjunction with other exercises, as long as all objectives are met, the exercise is evaluated, and a proper record is generated. Credit should be taken for an actual spill response when these objectives are met, the response is evaluated, and a proper record is generated.

9211.11 NOTIFICATION EXERCISE LIST OF POINTS OF CONTACT

AGENCY	PHONE
NRC	202-267-2675
	or: 800-424-8802
Office of Civil Defense	475-9600
GEPA	472-8863
NPS Watchstander	472-7240
Anderson AFB	366-2101

Guam Power Authority	475-1562/4
MARSEC CMDCCEN Watchstander	339-6100
D14 JRCC	808-541-2500
NOAA SSC	206-526-6317
COMNAVMARIANAS Qtr Deck	339-7133
Pacific Strike Team Duty Person	415-883-3311

9211.2 SPILL MANAGEMENT TEAM TABLE TOP EXERCISE

1. Applicability - Area spill management tea.
2. Frequency - Annually
3. Initiating Authority - U.S. Coast Guard District (m) or EPA Region
4. Participating Elements - Spill management team for the area (U.S Coast Guard or EPA and respective team) and area(s).
5. Scope - Exercise the spill management team in a review of:
 - a. Knowledge of Area Contingency Plan
 - b. Proper notifications
 - c. Communications system
 - d. personnel with responsibility for spill response
 - e. Ability to effectively coordinate spill response activity with National Response System infrastructure
 - f. Ability to access information in Area Plan for location of sensitive areas, resources available within the area, unique conditions of area, etc
 - g. To extent possible, exercise the unified command

At least one spill management team table-top exercise in a triennial cycle would involve simulation of worst cast discharge scenario.

1. Certification - Self-certification
2. Verification - Verification to be conducted by District or Region
3. Records Retention - 3 years (USCG) 5 years (EPA)
4. Location - With On-Scene Coordinator
5. Evaluation - Self-evaluation
6. Credit - Credit should be taken for this exercise when conducted in conjunction with other exercise as long as all objectives are met, the exercise is evaluated, and a proper record is generated. Credit should be taken for an actual spill response when these objectives are met, the response is evaluated, and a proper record is generated.

9211.3 AREA EXERCISES

1. Applicability - Area Response Community.
2. Frequency - Triennially for each area

3. Initiating Authority - U. S. Coast Guard, EPA and industry
4. Participating Element - Federal, Area and local government, and industry
5. Scope - Area exercises will exercise the Area Response System
6. Objectives:
 - a. Exercise the Area Contingency Plan, along with selected industry response plans.
 - b. Exercise the unified command with the appropriate participants.
 - c. Exercise the area and industry spill management teams.
 - d. Deploy adequate response equipment for the exercise scenario.
7. Format - Total annual exercises would consist of the following:
 - a. 6 government led exercises, 14 industry led exercises
 - b. Area exercises should be approximately 8-12 hours in duration.
 - c. Exercise scenario to be developed by the exercise design team.
 - d. To stimulate realism, the exercise should be conducted in the command post that would utilized for a spill response, whenever possible.
 - e. Exercise may be in real or limited compressed time, and may start at any point during an incident, as determined by the exercise design team. Flexibility should be allowed to ensure the exercise objectives are met.
 - f. Lessons learned from the exercise should be incorporated into the PREP Lessons Learned System, whenever possible.
8. Certification - The On-Scene Coordinator will certify completion of the area exercise. In certifying the area exercise, the On-Scene Coordinator will consider the following:
 - a. The area exercise was conducted.
 - b. The area exercise met the objectives outlined in the PREP guidelines.
 - c. The area response community was exercised for spill response preparedness.
9. Verification - Verification to be done by the National Scheduling Coordinator Committee.
10. Records Retention - 3 Years (USCG) 5 Years (EPA)
11. Location - On-Scene Coordinator.
12. Evaluation - Joint evaluation team to be comprised of the federal government (U. S. Coast Guard, EPA, RSPA, or MMS) state and industry.
13. Scheduling - Scheduling of area exercises will be done by the NSFCC, utilizing input from the On-Scene Coordinator, Area Committee and Regional Response Team.

In conclusion with the industry, an annual PREP scheduling workshops will be held to provide a national public forum for government and industry input to the scheduling process.

9212 REVISION/UPDATE EXERCISES

The Area Committee will meet at least quarterly to review the plan and discuss recent incidents. The Committee shall update the plan annually. The Committee shall ensure all information is current, and in particular, the following areas: emergency notification list, response equipment information (type and amount of equipment available), sensitive areas, hazard/risk assessment of the area, response strategies (changes based on new technology, new equipment, etc.), dispersant approval. Holders of the plan should note changes on the record of changes page.

Procedures for reviewing and updating the plan are as follows:

1. Regular Updates - The Committee shall review and update this plan annually. They will publish and distribute the changes to all of the organizations on the distributions list. USCG MSO Guam will coordinate this update.
2. Minor Changes - The committee will issue notices of any minor typographical errors, omissions, etc. USCG MSO Guam will coordinate such notifications and will usually accomplish this by letter.
3. Major Unscheduled Changes - If any event or act of a member causes a major, unanticipated change in the Plan, the committee will publish and distribute a change as appropriate. USCG MSO Guam will coordinate and distribute this update.

9300 PLANNING ASSUMPTIONS-BACKGROUND INFORMATION

(SECTION 9300 - 9500 TEMPORARILY REMOVED)

**Coast Guard Marine Safety Office Guam
Contact Telephone: 671-339-2001**

9600 OPEN

9700 OPEN

9800 RESERVED

9900 SUPPORT AND REFERENCE RESOURCES

9910 GLOSSARY

9911 CONVERSION TABLES

9912 SAMPLE COMMUNICATION

9912.1 FORMS (ICS forms and instructions)

9912.2 NOTICES

(Broadcast Notice to Mariners, Safety/Security Zones, Captain of the Port and Administrative Orders, Press Releases)

9912.3 LETTERS

The following letters are available as enclosures:

1. Notice of Federal Interest for an Oil Pollution Incident (Form CG-5549). Enclosure 18.
2. Notice of Federal Assumption (see applicable COMDTINST). Enclosure 19.
3. Letter of Designation of Source. Enclosure 20.

The OSC is responsible for notifying the NPFC of the source of a discharge, actual or potential. Notify NPFC if the source is not identified. The OSC can make this notification by letter, Rapidraft, or message (POLREP or SITREP). Contact NPFC for guidance on procedures, or with any questions relating to this.

4. Administrative/Directive Order (To be distributed under separate cover)

9912.4 PLANS

(communication, health and safety)

9912.5 REPORTS

9912.51 OSC Reports

1. When requested, the OSC would prepare an OSC Report to the RRT and NRT for major pollution incidents, major hazardous substance, pollutant, or contaminant releases. The report would be due within 60 days after the completion of removal operations.

2. The OSC's report shall accurately record the situation as it developed, the actions taken, the resources committed and the problems encountered. The OSC's recommendations are a source for new procedures and policy. The format for the OSC's report can be found in 40 CFR 300.40. Additional information should include:

- a. Maps, charts, or diagrams of the areas affected by the spill
- b. MSIS product sets
- c. All POLREPs
- d. Radio, telephone and other applicable logs
- e. Copy of completion report (for federal projects)
- f. Photographic documentation of response, arranged chronologically
- g. Any other documentation necessary to supplement the information contained in the OSC report.

9912.52 Pollution Reports

POLREPs are described in Section 3411.1 and a sample is available as Enclosure 25.

9913 BIBLIOGRAPHY AND ADDITIONAL RESOURCE DOCUMENTS

GUAM Environmental Sensitivity Index (ESI) Maps

(CURRENTLY UNAVAILABLE IN ELECTRONIC/INTERNET FORMAT)

CNMI Environmental Sensitivity Index (ESI) Maps

(CURRENTLY UNAVAILABLE IN ELECTRONIC/INTERNET FORMAT)